Jesus and Mary College Chanakyapuri, New Delhi 110021

Minutes of the Internal Quality Assurance Cell Meeting

Internal Quality Assurance Cell meetings were held on Friday, September 1st, 2023 and Monday, September 4th, 2023 in the IQAC Room.

Agenda:

1. Internal Processing of documents of promotion.

The following members were present:

- 2. Dr. Pavitra Bhardwaj (Coordinator)
- 3. Prof. Alka Marwah
- 4. Prof. Amita Tiwari
- 5. Dr. Shefali Mishra

The following observations were made:

- 1. Cover page of Book No. 2, 3 & 5 to be attached.
- 2. ISBN No. of Books 4 & 5 to be mentioned.
- 3. Award letters for the Research Project to be attached.
- 4. Only Articles 1-5, 9, 10-14 are to be included.
- 5. AIMA may not be considered as an award.
- 6. Annexures to be arranged and numbered as per the PBAS.

Dr. Pavitra Bhardwaj

Prof. Alka Marwah

Marwahe

Prof. Amita Tiwari

Dr. Shefali Mishra